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Fred Hurley,  
Director

**TOWN OF NEWTOWN**  
WATER AND SEWER AUTHORITY

Richard B. Zang,  
*Chairman*  
Marianne Brown  
Louis Carbone  
Richard Conte  
Alan Shepard  
Eugene Vetrano  
Carl Zencey

The Water and Sewer Authority held its regular meeting on August 11, 2011 at the Waste Water Treatment Plant, 24 Commerce Road, Newtown, CT. Chairman Zang called the meeting to order at 7:00pm.

*Present:* Lou Carbone, Dick Zang, Carl Zencey, Marianne Brown, Alan Shepard

*Absent:* Richard Conte, Gene Vetrano

*Also Present:* Joe Borst

*Public Participation* – NONE

*Approval of minutes* – The previously distributed minutes of the regular meeting of July 14, 2011 were unanimously approved.

**OLD BUSINESS**

*Gallons processed vs gallons billed study/flow monitoring* – There is no update at this time. The portable flow meters are collecting data at Grand Place and Commerce Road.

*Sewer mapping* – The electronic version has been forwarded to the Town's IT department for integration in the GIS system.

*Capital Needs/SCADA System/new well/water distribution system* – The SCADA bids have come in with a large spread in pricing. Gene Vetrano, Marianne Brown, Fred and Julio are reviewing the bids. At this time both bidders need to be interviewed and site visits arranged. Thursday the 18<sup>th</sup> and Monday the 22<sup>nd</sup> were proposed as interview dates for scheduling by Fred Hurley.

*NEW WELL/Lou Carbone* reported that an A2 survey is being worked on and should be ready in the next few weeks.

*WATER DISTRIBUTION SYSTEM*/there is no action being considered at this time.

*Fairfield Hills sewer service area* – Alan Shepard reported that there is support to have the Town staff do an analysis of the sewers and water lines at Fairfield Hills.

*Renewable Energy Project* – Contracts are signed and awaiting state action.

*Sewer Benefit Assessment for 95-99 Church Hill Road*– The benefit appraisal for the property has not been received. Because of the difficult site conditions the WSA is requesting an opportunity to review the plans for the building drains.

*Incentives for Technology Park* – EDC approached the WSA to ask for incentives that could be offered to prospective buyers. Rich Conte had suggested a benefit assessment payment plan. Alan Shepard moved to advise EDC that the WSA can offer a five-year payment plan for the benefit assessment for any property in the Town's Technology Park on Commerce Road developed by the end of 2012. Lou Carbone seconded. Motion unanimously accepted.

**NEW BUSINESS**

*Changes to Sewer Regulations* – Carl Zencey moved to accept the proposed changes to the Sewer Use Regulations as presented at the June 9, 2011 Public Hearing. Marianne Brown seconded, motion unanimously accepted.

*Report by United Water Environmental Services* – A copy of the July 2011 Monthly Operating Report is attached.

Report by Public Works Director – Marianne Brown moved to accept the FY 2012 Annual Base Compensation Adjustment to the Operations, Maintenance, and Management Services Agreement as calculated by United Water in letter of July 14, 2011 subject to correction. Alan Shepard seconded, motion unanimously accepted.

Any other business – A letter was received from the Newtown Babe Ruth Baseball requesting water service to the Watertown fields adjacent to the Reed School. They want to re-turf the two top fields and need water for irrigation. Alan Shepard moved to allow Newtown Baseball to connect to the water supply system at FFH for the Watertown fields for irrigation purposes subject to approval of plans and specifications by the Director of Public Works and the WSA. Lou Carbone seconded, motion unanimously accepted.

Fred Hurley and Dick Zang attended a meeting on August 9th with other Town representatives to discuss development of the Hawleyville district. Various options and budgetary costs for extending the sewers were discussed but no firm plans were agreed upon.

Marianne Brown is developing a reporting system to allow the WSA to better understand its financial accounting.

Having no further business, meeting was adjourned at 8:21pm

Arlene Miles, Clerk

Attachment A – United Water Environmental Services monthly operating report.